

Grove Road Primary School



Dear Parents

Our new payment and communication system

I'm pleased to advise that we've introduced a new service - 'School Gateway'. This service has replaced our previous on-line payment system (WisePay) which means that you will now be able to make online payments via the School Gateway smartphone app or website. You will also be able to pay for your Trips and invoices on-line, whether this is for School Meals, Owls Club or Nursery.

We will notify you by email when new items such as school trips, etc are available for payment on School Gateway. You will only be notified of items relating to your child/ren, eliminating communication irrelevant to you. You will also be able to give online consent, where required, for your child to take part in activities.

Aside from saving the school time and money on administration, School Gateway will also make it easier for parents to pay at any time 24-7.

What you need to do now

Activate your School Gateway account. It's quick and easy to do. **All you need are the email address and mobile number that school holds on record for you** (it needs to match our database).

Visit the website: www.schoolgateway.com and click on '**New User**'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway. This method accepts payments via **Instant Bank Transfer** (direct from your bank account) or *Debit/Credit Card*.

OR

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS it saves the school money if we send you a text message. Click on '**New User**'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway. This method only accepts payments with *Debit/Credit Card*.

PLEASE NOTE: Card Payments cost your school more to process than Instant Bank Transfers.

If you're having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please contact the finance team by email on finance@groveroad.herts.sch.uk and we'll update the details on our system.

Our aim is that it will improve the sophistication of our communications, allowing text alerts, emails, bookings and payments all from one portal. We hope that you will find School Gateway to be a fast and easy way to pay for school items and receive communication from our school.

Yours faithfully

Sharon Sanderson, Headteacher

Grove Road Primary School
Grove Road, Tring, Hertfordshire, HP23 5PD
www.groveroad.herts.sch.uk

Tel: 01442 822056

admin@groveroad.herts.sch.uk