

# Grove Road Primary School



## DINNER ARRANGEMENTS SUMMER TERM 2017

2<sup>nd</sup> March 2017

Dear Parents/Carers

As we are approaching the Summer Term we are asking parents to inform us of any changes to their child's school dinner choices and to also reiterate the actions parents need to take if changing their child's dinner arrangements during the school year.

Please find below an outline of some changes to the dinner arrangements from April. Our meals are provided by Herts Catering and they have made a small increase in costs which means from April 2017 nursery charges will now be £2.30 and junior dinner charges (years 3-6) now £2.40. Invoices will be sent out at the beginning of term for payment of the first term's meals and payment is due immediately. Children in Reception, year 1 and year 2 will all still receive a government funded Universal Free School Meal.

If you would like to make any changes to your child's lunch arrangements for after the Easter holidays i.e. packed lunches to hot dinners or vice versa, please inform the school office by e mail to [sara.cunningham@groveroad.herts.sch.uk](mailto:sara.cunningham@groveroad.herts.sch.uk) by Friday 24<sup>th</sup> March 2017.

It is important we know dinner numbers by this deadline date to allow the kitchen to order correctly for the start of term and for the school to review lunchtime seating arrangements if required. Any changes made after the deadline may not be actioned.

The school works closely with the Herts Catering team to ensure children have a choice and quantity available every day. Any permanent changes for the Summer Term, made after term starts and at any point in the year, require the office to have **2 WEEKS NOTICE in writing to the above e mail address**. This ensures as a school we give timely notice of changes to the Catering Team, who in turn can adjust orders. Meeting these deadlines is greatly appreciated.

Yours sincerely

Sharon Sanderson  
Headteacher