

Grove Road Primary School



14th May 2018



Dear Year 2 Parents,

Windsor Castle

On **Thursday 19th July**, in connection with Year 2's topic of King of the Castle, we have arranged a very exciting trip to visit Windsor Castle.

The cost per child will be **£19.50**, which includes admission costs and transport.

On the day the children should wear their school uniform and a waterproof coat. All children will require a healthy packed lunch (no chocolate!) and drink(s) for this trip – Please remember your water bottles! They will also require a small rucksack to carry their belongings in, which they will carry with them all day.

Please apply sun cream before arrival at school.

If you would prefer school to supply a school packed lunch for this trip, we can do this, as a part of UiFSM. Please enter **UiFSM** along with your child's choice of **Ham, Tuna or Cheese in the comment section on the School Gateway** for their choice of sandwich **before Thursday 5th July**, as we will need to order the food in advance from Herts Catering. **After this date, you will be required to provide a packed lunch for the trip.**

We also require a small number of adult helpers. Please speak to your class teacher if you are available to help. Unfortunately, we are limited on the number of helpers, due to ratios and seats on the coach. These additional admissions have been included in the costs.

Children will need to be at school promptly at **8.15am** on this day and we plan to be back by 3.20pm, traffic permitting.

If your child suffers from travel sickness, please also notify us prior to the trip as medication forms need to be completed prior to the trip. Travel sickness medication must come in its' original packaging with dosing amount. Forms are available from the school office.

Parental consent and payment is now requested using School Gateway. www.schoolgateway.com. This needs to be completed by Thursday 5th July.

Payment for activities taking place during the school day are considered a voluntary contribution, however, we must emphasise that if all parents do not contribute this amount, the trip may not be able to go ahead. In cases of financial difficulty, please contact Mrs Wheeler to discuss payment options.

Yours sincerely,

Miss Sophie O'Leary & Miss Freya McAteer
Year 2 Teachers